

## Overview and Scrutiny Management Committee Annual Forward Work Programme 2019/20

Topic	Role		Why is the Committee looking at this report?
<b>Decriminalised Parking Implementation review</b>	Overview	To consider how the Council is implementing the Civil Parking Enforcement in Newport and to make any recommendations or comments to the Cabinet Member.	<p>The Committee requested that they received an update prior to the civil parking enforcement starting and then monitor the first year of implementation.</p> <p><b>Timescale - Update on 6 June 2019 / Monitoring on 19 March 2020</b></p>
<b>WAO Economic Regeneration Report</b>	Performance Monitoring	To consider the Wales Audit Office report on Economic Regeneration in Newport. The Committee can offer comments and recommendations to the Cabinet Member.	<p>All regulatory reports are provided to Committees for information and those of.....</p> <p><b>Timescale – June 2019</b></p>
<b>Scrutiny Annual Report</b>	Scrutiny Management	The Committee will be asked to consider and endorse the Scrutiny Annual Report for 2016/17, and agree a schedule for the on-going monitoring of the implementation of the action plan.	<p>The Scrutiny Annual Report has to be approved by Scrutiny, and subsequently submitted and approved by the Council by September 2017.</p> <p><b>Timescale – June 2019</b></p>
<b>Corporate Annual Report</b>	Performance Scrutiny (Council wide)	To provide comment and recommendation to the Cabinet on the performance of the Council towards their objectives set out in the Corporate Plan.	<p>The Committee are receiving this report for the first time. The report will set out the progress the Council has made to each of its 20 commitments in the four themes of;</p> <ul style="list-style-type: none"> <li>• Modernising Council</li> <li>• Resilient Communities</li> <li>• A Thriving City</li> <li>• Aspirational People</li> </ul> <p><b>Timescale – July 2019</b></p>

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<b>Annual Information Risk Report</b>	Overview	To consider how the Council is managing the risks relating to IT and make comment for consideration to Cabinet.	It is best practice for the annual Information Risk Report to receive comments and recommendations from Scrutiny before going to Cabinet. <b>Timescale – September 2019</b>
<b>Public Convenience Strategy</b>	Overview	The Committee are asked to consider and endorse the Draft Public Convenience Strategy and provide any comments or recommendations to the Cabinet Member.	The Council have a statutory responsibility to produce a public convenience strategy for the City. The Officers producing this report have requested that this report is included on an OSMC agenda for their comments. <b>Timescale – September 2019</b>
<b>Draft Economic Regeneration Strategy</b>	Overview	The Committee are asked to consider and endorse the Draft Economic Strategy and provide any comments or recommendations to the Cabinet Member.	The Committee requested that the updated Economic Regeneration Strategy be returned to the Committee within 12 months. <b>Timescale – October 2019</b>
<b>Performance Management Strategy</b>	Recommendations Monitoring (Council Wide)	To provide comments to the Cabinet on the effectiveness of the implementation of the objective within the Corporate Plan.	The Committee will receive an update on the implementation of the Performance Management Strategy on at least an annual basis. The Committee will monitor its recommendations from the previous meeting. <b>Timescale – October 2019</b>
<b>Draft Budget Proposals</b>	Scrutiny Management	To coordinate the comments and recommendations made by the all Scrutiny Committees in relation to the Cabinet Draft Budget Proposals	Once the draft budget proposals are agreed, the Cabinet is required to consult on the proposals before recommending an overall budget and required council tax to the Council for approval in March. Scrutiny Committees must be consulted as part of this process. Prior to Cabinet meeting to decide on the Budget on 12 February
	Overview	Make comments /recommendations to the Cabinet relating to the Budget Process and	

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		Engagement;	<b>Timescale – January/February 2020</b>
<b>Scrutiny Self Evaluation</b>	Scrutiny Management	To consider the results of a Scrutiny Self Evaluation exercise, and determine what actions Scrutiny should take in the following year to improve its own performance.	Best practise to ensure that the Scrutiny Function is evaluating its performance in making an impact and is developing and improving the way it operates for the. <b>Timescale – throughout the year</b>
<b>Civil Parking Enforcement</b>	Implementation Monitoring	To consider how the Council is implementing the Civil Parking Enforcement in Newport and to make any recommendations or comments to the Cabinet Member.	The Committee requested an update on Civil Parking Enforcement and the opportunity to monitor its implementation during the first year. <b>Timescale – March 2020</b>
<b>Annual Corporate Safeguarding</b>	Overview	To consider how the Council is carrying out its corporate safeguarding responsibilities and make comment or recommendations to Cabinet.	It is best practice for the annual Corporate Safeguarding to receive comments and recommendations from Scrutiny before going to Cabinet. <b>Timescale – March 2020</b>

### Deep dive – potential items (PRG or request report)

- Use of Fairness Equality Impact Assessments
- Annual Budget Process -
- Scrutiny 'Fit for Purpose' – Update / Follow up

### Regulatory reports

All regulatory reports will be sent to the Committee for information, as and when they become available